

Brooke House Sixth Form College

Minutes of a meeting of the **Standards Committee** held on 15th February 2018 1600hrs.

Present	David Blagbrough	Ken Warman (Principal)	Mary McCormack (Learning Trust)
In Attendance	Bob Robinson		
Apologies	Ralph Devereux (Clerk)	Martin Buck (Learning Trust)	Sabrina Poma

STANDING ITEMS

1. Apologies for absence
2. Confirmation of eligibility and quorum
The meeting was quorate
3. Declaration of interests
No items declared.
4. Minutes of the last Meeting 19th December 2017
Minutes to be received
5. Matters arising from the Minutes
The Chair raised the issue of academic literacy. KW informed the Committee that, as a result of the SCIF bid, a literacy strategy working group had been assembled. KW informed the meeting that the SCIF approach to Portsmouth and St. Charles had fallen through. Woodhouse had renewed its interest and an initial meeting had taken place.

Ken Warman introduced the Student Union Self-Assessment Conference. DB said that he had attended and was so impressed with the students. BR introduced the 'late gate' for 9 O'clock late arrivals who did independent learning in the Library to stop any loss of learning as a result of the '10 minute rule'

Agenda

6 SAR Update

KW introduced the inclusion of progress measures in the 2016/17 SAR with mainly positive features. MM said that she had discussed the discrepancy between these measures and ALPS. ALPS was very concerned and were to analyse further. BR introduced their meaning and said English and Maths were both above the borough average and Maths was above the national average with a big gain in progress. The A Level progress was particularly pleasing as it had been a long-standing issue and a key weakness in the 2016 inspection. On all measures, there was progress for 2015/16.

7 QIP Update

To be circulated later

8 Department QIP Review

KW reported on the review with HH and shared the findings that the Heads had made progress and the QIPs were much better. Business & IT and Science needed work because of changes of Heads.

9 Current Grade 3

Discussed Level 2 performance in Health & Social Care. It is not the impact of the exam but is about the submission and the quality of work.

DB asked BR to rag rate for the next meeting. BR explained that the Heads are using ALPS Connect. MM discussed the risk of C/D students at AS and A2 failing. The Committee discussed the challenge in Science with some resistance to cross-college processes.

10 Mock exam results

To be discussed later

11 Draft Mid-Year Quality Review

To be circulated alter

12 Attendance

This remains a concern. The Committee discussed the issue of cover: the two departments with the highest attendance fully covered lessons (Creative Industries and Progression). KW said that this would either be in the SCIF or be covered by a revised role for Student Achievement Officers. The role of the tutor, especially in relation to the protection of the study programme including English and Maths, was discussed. English and Maths also needed to be included as departmental accountability. KW introduced the 100% BSix campaign agreed at the Student Union Self-Assessment Conference

13 Bids

The SCIF bid was discussed. Further meetings with Woodhouse would change the precise details. However, the focus on value-added, attendance and Science remained. The Committee agreed that the project, Raising Expectations, should be implemented anyway within existing resources.

14. Inspire Mid-year review

Progress on work-related learning was noted. DB is sitting on the group developing a 3 year plan and strategy for work-related learning at the College.

15 URGENT BUSINESS

The grant of £102k for Maths and English 'hubs' from the Lord Mayor's Office was welcomed as was the submission of a bid for under-16 provision at Waltham Forest.

16 DATE OF THE NEXT MEETING

The next meeting would be at 1600, 28th March 2018