



Brooke House Sixth Form College

Meeting of the Standards Committee held at 0830 in College on 16 October 2019

Present	Ali Abdi	Steve Blackshaw	Martin Buck (Chair)
	Kevin Watson (Principal)		
In Attendance	Claire Crook (HR Officer)(Item 04/19 only)	Mohanned Khabbazeh (VPCQ)	Kishan Pithia (VPSS)
	Bob Robinson (ILR Manager) (Item 04/19 only)		
Apologies	Ralph Devereux (Clerk)	Annie Gammon	

**12/19 ELIGIBILITY, QUORUM, DECLARATION OF INTERESTS & MEMBERSHIP**

- a. The apologies were accepted. No notice had been received of any member becoming ineligible to hold office. The meeting was quorate and no interests had been declared.
- b. The Clerk was not in attendance. It was agreed that “informal” Committee sessions, when discussions with middle managers had been the main business, would now be conducted during formal meetings. **(Action 1)**

**The information was received.**

**13/19 MINUTES OF THE LAST MEETING**

The minutes of the last meeting (25.09.19) were confirmed for electronic signature, Clerk to action. **(Action 2)**

- a. **The information was received.**
- b. **Actions had been identified. (Register at 21/19)**

**14/19 MATTERS ARISING AND NOTIFICATION OF URGENT BUSINESS**

- a. Matters Arising. There were no matters arising.
- b. Actions from the previous meeting.

		Status
	See referenced minute for full detail.	
<b>Action 1</b>	01/19. MB as Chair for 2019.20	<b>Complete</b>
<b>Action 2</b>	02/19. Last minutes confirmed for signature,	
<b>Action 3</b>	03/19. Action 3 at next meeting.	
<b>Action 4</b>	04/19. Two case studies detailing study programme flexibility.	<b>Pending</b>
<b>Action 5</b>	04/19. Individual teacher prediction and performance record.	<b>16/19</b>
<b>Action 6</b>	07/19. Membership and process to be maintained.	<b>Complete</b>
<b>Action 7</b>	08/19. Core Committee business agreed.	

- c. There was no urgent business requested.
- a. **The information was received.**
- b. **Actions had been identified. (Register at 21/19)**

**Claire Crook and Bob Robinson joined the meeting in turn.**

## 15/19 MIDDLE LEADERS

Presentations were received in turn, from the HR Officer (Claire Crook) and the Manager with lead responsibility for student Individual Learner Record (ILR) including the external audit process with the Education and Skills Funding Agency (ESFA), student enrolment and exam analysis (Bob Robinson). The presentations were followed by questioning and individual discussions.

**The information was received.**

**Claire Crook and Bob Robinson left the meeting in turn.**

## 16/19 DEPARTMENTAL EXAMINATION RESULTS

A presentation detailing a revised summary of the high order analysis and evaluation including a revised ALPS figure for the Level 3 (L3) vocational subjects was received. The latter detail clearly showed an upward trajectory for the value-added (VA) T score to 5, evidencing clear achievement in all key national measurements of L2&3 work; an improved or equivalent figure on 2018.

- a. GCSE Maths. The grade 4-9 cumulative GCSE Maths figure of 21% showed a progressive improvement from 19% in 2018 and 18% in 2017, prompted by a more systematic and rigorous process for entry, that process included analysis of individual student specific strengths and weaknesses in each topic.
- b. GCSE English. The GCSE English result had remained at 34%, even after an exam board remarking process, however this compared well with 26% in 2018 and 28% in 2017.

Considerations then moved to the main subject Departmental results; key features for each were discussed.

- c. Business and IT:
  - (i) the Pass rate had fallen from 97.4 % in 2017 to 93.2%;
  - (ii) retention had increased from 89.1% in 2017 to 93.1%; and
  - (iii) high grades had reduced from 51.5% in 2017 to 46%.
- d. Creative industries:
  - (i) the pass rate had been 100% with a 3-year rise;
  - (ii) achievement had been 96.2% c4% rise; and
  - (iii) high grades had risen from 52.1 % to 67.2%.
- e. Health and Social Care (HSC) and Public Services:
  - (i) retention rate had fallen from 91.6% in 2017 to 85.1%;
  - (ii) the pass rate had increased from 84% in 2017 to 94.4%; and
  - (iii) 3-year achievement had improved from 76.9% in 2017 to 80.3%.
- f. Humanities:
  - (i) the pass rate had been 95.2%;
  - (ii) 3-year achievement had risen from 79.8% in 2017 to 82.5%; and
  - (iii) high-grades had risen from 26.3% in 2017 to 29.2%.
- g. Maths:
  - (i) the pass rate had increased from 81.6% in 2017 to 95%;
  - (ii) high grades had increased from 21.4% in 2017 to 25.2%; and

- (iii) 3-year retention had fallen from 91.4% in 2017 to 87.3%.
- h. Science:
- (i) the 3-year pass rate had increased from 90.6% in 2017 to 91.9%;
  - (ii) high grades had fallen significantly from 49% in 2017 to 44%; and
  - (iii) 3-year achievement rate had risen from 85.1% in 2017 to 87.2%.
- i. Progression:
- (i) the pass rate had risen 79.1% in 2017 to 87.3%
  - (ii) achievement had risen from 76% in 2017 to 79.2%; and
  - (iii) retention had slipped from 96.1% to 90.8%.

Thanks were recorded for the detailed and informative presentation.

**The information was received.**

#### **17/19 EDUCATION INSPECTION FRAMEWORK (EIF)**

The main changes to the Ofsted inspection framework, introduced this September were considered, B6 had recently participated in a pilot/trial inspection and that process had provided useful insights. Centrality was now given to the quality of education and that was discussed informed by a diagram based around themes from the new framework (attached). Increased emphasis was given to individual teacher subject knowledge and the programme of study including the tutorial programme provided, which could be demonstrated and articulated by individual students. Coherence of the curriculum programme had to be led and articulated by middle leaders, teaching and support staff; clearly staff development was key and should be evidenced. Learning and development for middle leaders and others from the pilot inspection was articulated and welcomed; this had included the importance of integration of British values into the wider curriculum, “*sticky learning*” must evidence effective learning, not only inclusion in general course content, but importantly on “Prevent”, cyber bullying and radicalisation. Discussion included production of individual case studies of student pathways through the curriculum programmes of study and the strong correlation between the College’s strategic objectives and the requirements of the new framework. It was agreed that Governor responsibilities should be included in the information, the associated diagram would be amended following discussion at the forthcoming corporation away day. **(Action 3)** The updated Strategic Objectives document and the Ofsted College document would also be considered at that time. The merits of RAG rating the diagrammatic paper was considered and it was agreed that would be considered and reported at the next Committee meeting. **(Action 4)**

- a. The information was received.**
- b. Actions had been identified. (Register at 21/19)**

#### **18/19 NEXT MEETING – BUSINESS**

Business for the next meeting would include: **(Action 5)**

- a. attendance and consideration with middle leader representatives from HSC and Public Services and Creative Industries focusing on the quality of education in each;
- b. student recruitment, including the elements of B6 student population;
- c. Self-Assessment Report (SAR) Validation Panel process update; and
- d. Curriculum update.

- a. The information was received.**
- b. Actions had been identified. (Register at 21/19)**

**19/19 URGENT BUSINESS**

There had been no urgent business agreed.

**20/19 NEXT MEETING**

The next meeting would be at 0830 on 21 November 2019.

**21/19 ACTIONS REGISTER**

See referenced minute for full detail.		Resp	Date
<b>Action 1</b>	12/19b. Meetings programme changed.	Clerk	wie
<b>Action 2</b>	13/19. Last minutes (25.09.19) confirmed for signature.		
<b>Action 3</b>	17/19. Governor responsibilities to be considered at awayday	Chair	15.11.19
<b>Action 4</b>	17/19. Diagram/information to be RAG rated?	SLT	21.11.19
<b>Action 5</b>	18/19. Agenda for next meeting agreed.	All	

*Ralph Devereuc (Clerk) for Martin Buck (Chair)*

Ralph Devereuc (Clerk) for Martin Buck (Chair) (Nov 26, 2019)






# StandardsMinutes16.10.19RD

Final Audit Report

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