



Meeting of the Standards Committee held at 0830 in College on 21 November 2019

Present	Ali Abdi	Steve Blackshaw	Martin Buck (Chair)
	Annie Gammon	Kevin Watson (Principal)	
In Attendance	Harvey Byram (HOD,HSC/PS)(Item 25/29 only)	Ralph Devereux (Clerk)	Mohanned Khabbazeh (VPCQ)
	Sarah McLinn (HOD, Creative)(Item 25/29 only)	Kishan Pithia (VPSS)	

22/19 ELIGIBILITY, QUORUM, DECLARATION OF INTERESTS & MEMBERSHIP

No notice had been received of any member becoming ineligible to hold office. The meeting was quorate and no interests had been declared.

The information was received.

23/19 MINUTES OF THE LAST MEETING

The minutes of the last meeting (16.10.19) required attention to some detail in the light of updated information (16/19) and the Clerk would action **(Action 1)**; with this condition the minutes were confirmed for electronic signature, Clerk to action. **(Action 2)**

- a. **The information was received.**
- b. **Actions had been identified. (Register at 31/19)**

24/19 MATTERS ARISING AND NOTIFICATION OF URGENT BUSINESS

- a. Matters Arising. There were no matters arising.
- b. Actions from the previous meeting.

See referenced minute for full detail.		Resp	Date
Action 1	12/19. Meetings programme changed.	Clerk	wie
Action 2	13/19. Last minutes (25.09.19) confirmed for signature.	Chair	15.11.19
Action 3	17/19. Governor responsibilities to be considered at awayday	SLT	21.11.19
Action 4	17/19. Diagram/information to be RAG rated?	All	
Action 5	18/19. Agenda for next meeting agreed.		

- c. It was agreed to consider the content of the January 2020 meeting as urgent business.
- a. **The information was received.**
- b. **Actions had been identified. (Register at 31/19)**

Sarah McLinn and Harvey Byram joined the meeting in turn.

25/19 MIDDLE LEADERS

Presentations were received in turn, from the Head of Creative Arts (Sarah McLinn) and Head of HSC/Child Care, Public Services and Sport (Harvey Byram); their presentations (30 minutes) led into lively and interactive exchanges on each area.

- a. Creative Industries, Sarah joined the meeting and updated Members, 3 key cognitive and influential areas were explained including the embedded elements such as British values and positive outcomes, for example 96.4% achievement and all A-level Performance System (ALPS) areas at Level 2 or 3. Lesson observations were mostly “Good or Better”. Availability of wider opportunities was illustrated through explanation of work experience

and other schemes. Attendance at English and Maths (EAM) sessions was solid and results were positive, cross-college activities included focus on these subjects and the sharing of good practice. Progression, including to HE, remained positive and, in the coming years, foundation provision was expected to emerge as particularly sound. More students would be welcome and up to 30 more could be absorbed within the current establishment. The Chair thanked Sarah and explained that she would be invited back in due course; she left the meeting.

- b. Harvey Byram from Health and Social (HSC) Public Services joined the meeting. He reminded Members of departmental and ALPS outcomes; he explained that the 10% drop in retention, mostly due to more robust capability assessment, had not adversely affected achievement, which had remained steady. He then described an improvement in Alps grades. The extended Diploma in Health and Social Care had secured a second successive 5 (from 8 in 2017 and 7 in 2016); the Extended Diploma in Sport had also achieved the same grade as last year – a4 (from 7 in 2017); the Extended Diploma in Sport moved from 7 to 4. Finally, the level 3 Child Care and Education (included in Alps for the first time) had been awarded a 3, placing it in the red.
- c. The steady increase in ALPS results which had risen from 25 to 80 in four years were now stabilising in the red areas. Initiatives including relating classrooms to the subjects taught, increased work related learning and placements preparing for “T” Levels from an established employer pool, were welcomed and the value of the ERASMUS sponsored overseas experience opportunities was agreed. Improved delivery techniques included “dry-run” practice assignments and more student inclusion, staff had indicated ready acceptance of multi-observations, an indication that more positive leadership and the associated team building initiatives were working. The Chair thanked Harvey and explained that he would be invited back in due course, he then left the meeting.

The information was received.

26/19 SELF ASSESSMENT REPORT (SAR)

The SAR validation process, an aspect of Ofsted preparation had now been completed and had been analysed, the consequent report was considered and discussed. Under the Education Inspection Framework (EIF), curriculum managers would be far more directly involved with the practicalities of future inspections and they had been required to demonstrate familiarity through department SAR with the:

- a. ten key strategic objectives arising from the 2018 Ofsted inspection;
- b. College mission statement (Open to Learning);
- c. study programme; and
- d. student-centred leadership.

Additionally, each staff member was required to undertake an Improvement Initiative (II) to explore one of three elements identified in the Education Endowment Foundation (EEF) toolkit as being most likely to bring about improvement in student performance. The process of formulating the separate curriculum areas into the newly orientated and consolidated version to inform the Curriculum Action Plan (CAP) and monitoring of associated progress had been detailed in the accompanying papers and was closely discussed. Lessons learned and improvements to future processes, also detailed and supplemented by an informative diagram, were discussed individually. More information of the formats of the SAR and CAP documents would be brought to the next meeting. **(Action 3)** Examples of a “Good” and “Poor” departmental submissions would also be included for information. **(Action 4)**. It was agreed that this area could provide a useful subject for the next Awayday. **(Action 5)**

- a. **The information was received.**
- b. **Actions had been identified. (Register at 31/19)**

27/19 SAFEGUARDING

The Corporation and Committee Chairs had updated their safeguarding awareness through a specific meeting with the VP(SS) and supplemented by meeting with the wider college team, tutors and students; a report would be presented to the Corporation at the meeting tbh on 12 December. The VP(SS) positive influence on this vital area had been apparent through the whole process; it had been a useful and informative visit and both participants expressed full confidence in the cross-college processes. Plans for increased training on the software “Pro-Monitor” and wider refresher sessions were welcomed. The visit would be repeated twice a year and it was agreed that the next would be immediately after the next Committee meeting tbh on 15 January 2020. **(Action 6)**

The information was received.

28/19 AWAYDAY

The previous week’s away day at the Institute of Arbitrators had been successful and valuable; thanks were recorded to those who had prepared the excellent presentations, which would be circulated to members **(Action 7)**. There had been a few unavoidable absences, which had been fully accepted and understood but all members were urged to diary the dates as the return would be even greater if all could share the proceedings even if electronically; spontaneous input from the new student members had been particularly welcomed. It was important that the thrust of the EIF now guided the way forward and the focus on increasing student numbers, including for the local element “Project Hackney”, continued as a priority. There was some consideration of whether future formats could be changed to include “breakout” sessions and whether these would actually improve or add value to the process.

- a. **The information was received.**
- b. **Actions had been identified. (Register at 31/19).**

29/19 URGENT BUSINESS

The next meeting would be held on 15 January and would receive personal exchanges with managers of Humanities and Science and would receive information on attendance, retention and recruitment and student voice to supplement items agreed at Actions 3&4.

The information was received.

30/19 NEXT MEETING

The next meeting would be at 0830 on 15 January 2020.

31/19 ACTIONS REGISTER

See referenced minute for full detail.		Resp	Date
Action 1	23/19. Last minutes to be amended.	Clerk	wie
Action 2	23/19. Amended minutes (16.10.19) confirmed for signature.		
Action 3	26/19. SAR/CAR templates to next meeting.	SMT	15.01.20
Action 4	26/19. Good and poor departmental inputs to next meeting.		
Action 5	26/19. Consider SAR process as item for Awayday.	Chair	asap
Action 6	27/19. Safeguarding visit tbh on 15.01.20.	VPSS	15.01.20
Action 7	28/19. Awayday presentation to be circulated to Members.	Clerk	asap

Ralph Deveraux (Clerk) for Martin Buck (Chair)

StandardsMinutes21.11.19RDKW

Final Audit Report

2020-01-16

Created:	2020-01-16
By:	Ralph Devereux (office.mpe@btconnect.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAn7tqai90JBQAX6NYLU2kdWgcG0tP9kyK

"StandardsMinutes21.11.19RDKW" History

-  Document created by Ralph Devereux (office.mpe@btconnect.com)
2020-01-16 - 10:02:08 AM GMT- IP address: 86.181.47.186
-  Document emailed to Ralph Devereux (Clerk) for Martin Buck (Chair) (clerk.mpe@btconnect.com) for signature
2020-01-16 - 10:02:43 AM GMT
-  Email viewed by Ralph Devereux (Clerk) for Martin Buck (Chair) (clerk.mpe@btconnect.com)
2020-01-16 - 10:36:37 AM GMT- IP address: 194.83.69.8
-  Document e-signed by Ralph Devereux (Clerk) for Martin Buck (Chair) (clerk.mpe@btconnect.com)
Signature Date: 2020-01-16 - 10:37:23 AM GMT - Time Source: server- IP address: 194.83.69.8
-  Signed document emailed to Ralph Devereux (office.mpe@btconnect.com) and Ralph Devereux (Clerk) for Martin Buck (Chair) (clerk.mpe@btconnect.com)
2020-01-16 - 10:37:23 AM GMT