



## **BSIX BROOKE HOUSE SIXTH FORM COLLEGE**

### **JOB DESCRIPTION**

<b>Post Title:</b>	Art & Design Teacher
<b>Scale:</b>	Spine Point 1-9 (Sixth Form College's Pay Scale for Teachers)
<b>Responsible To:</b>	Curriculum Manager

### **Job Purpose**

The Creative Arts Department is looking for an enthusiastic, industry experienced, and flexible teacher to join our dynamic and forward-thinking Art & Design team as part of a vibrant sixth form college.

We are looking for a highly motivated individual with a range of 2D, 3D and digital design skills to be able to lead on the UAL Level 3 Diploma in Creative Practice: Art, Design & Communication. You will be delivering both industry skills and knowledge to our eager students and be a personal tutor for the group.

The successful candidate will be positive, enthusiastic, resilient, be open to learning and have a commitment to develop our courses. You will also be able to demonstrate an adaptive and flexible teaching style to support and stretch a diverse range of students.

It is essential that our courses reflect industry practices and you will be key in driving course development to ensure it remains relevant and meets contemporary industry needs. You should also expect to provide prompt, accurate and detailed assessment of student work at key stages during the academic year.

You'll have the full support of a high-quality team and opportunities to bring your ideas to the role. Training and development are at the heart of everything we do so you'll be actively supported in upskilling your practice.

### **Specific Duties**

1. To deliver a range of exciting lessons that cover 2D, 3D and Digital Art & Design skills suitable for a diverse group of students
2. To prepare and maintain industry led projects and schemes of work showing a considered sequencing of learning.
3. To be part of the Creative Arts Department, demonstrating an openness and willingness to learn.
4. To regularly assess students, work, providing them with valuable feedback to improve.

5. To act as a personal tutor for a group of students, providing an excellent level of pastoral care.
6. To write reports.
7. To maintain students' records.
8. To provide consultation for students, their parents, adults and other clients as directed.
9. To take part in self-assessment and the development and implementation of quality improvement plans.
10. To take part in curriculum development.
11. To develop and implement teaching and learning strategies in line with college policy.
12. To cover for colleagues as required.
13. To carry out college procedures in line with college policies including Safeguarding, Equal Opportunities and Health & Safety, Assessment and the Teaching and Learning Framework.
14. To monitor the use of equipment and materials.
15. Teachers are required to work on a few evenings within the year for parents evening
16. To integrate the improvement of literacy and numeracy into schemes of work, classroom practice and assessment. This includes the marking of students' work carefully and thoroughly, including the correction of spelling, grammar and vocabulary.
17. To undertake such other duties of a commensurate nature which may be required from time to time.

### **College Responsibilities**

- 1) To work with colleagues in support of college policies and initiatives.
- 2) To participate in the college appraisal process.
- 3) To participate in inspections and self-assessment.
- 4) As part of your role, you have a direct responsibility for ensuring equality of opportunity within the college as well as the health and safety of students, staff and visitors. As part of that responsibility, you may be required to participate in training and be involved in undertaking risk assessments
- 5) To carry out college procedures in line with college policies e.g. The Equality & Diversity Policy, Health and Safety etc

### **Variation to this Job Description**

This job description is designed to outline the main duties of the post. It is not designed to be an exhaustive listing of tasks and can be varied in consultation with the postholder in order to reflect changes in the job or the organisation.

**The successful candidate will be required to apply for an Enhanced Disclosure in accordance with Part V of the Police Act 1997. Further information about the Disclosure scheme can be found at [www.disclosure.gov.uk](http://www.disclosure.gov.uk)**

**October 2022**

## BSIX BROOKE HOUSE SIXTH FORM COLLEGE

### PERSON SPECIFICATION

Please use this Person Specification when completing the 'Personal Statement' section of the Application Form.

Essential    Desirable

#### Qualifications And Experience:

- |    |  |   |   |
|----|--|---|---|
| 1. | A relevant degree or professional qualification.   | * |   |
| 2. | A full teaching qualification, or willingness to obtain one within 2 years of joining the College. | * |   |
| 3. | QTS status or a willingness to undertake the required process.                                     |   | * |
| 4. | Evidence of successful teaching within a relevant context.   | * |   |
| 5. | Experience of curriculum development.  | * |   |
| 6. | Experience of current assessment techniques.   | * |   |

#### Abilities/Skills

- |    |   |   |  |
|----|---|---|--|
| 1. | Teaching and tutoring skills with the ability to engage successfully with students of varied ages, backgrounds and abilities. | * |  |
| 2. | Ability to teach in the subject areas covered by the post.  | * |  |
| 3. | Familiarity with current developments in education and training in 14-19 education.   | * |  |
| 4. | Ability to communicate effectively and handle administrative matters efficiently.   | * |  |
| 5. | Ability to incorporate Information Learning Technology strategies in teaching and learning.                                   | * |  |

#### Disposition/Attitudes

- |    |   |   |  |
|----|---|---|--|
| 1. | Willingness to keep professional knowledge and skills up to date.       | * |  |
| 2. | Willingness to work co-operatively and productively with other members. | * |  |
| 3. | A belief that all young people are educable and can make progress.      | * |  |

#### Equal Opportunities

- |    |   |   |  |
|----|---|---|--|
| 1. | An understanding of the needs of a multi-cultural, inner-city community.  | * |  |
| 2. | Commitment to the College's Equal Opportunities policy and practical awareness of how to implement it.  | * |  |
| 3. | Awareness of the language needs of students with a variety of linguistic backgrounds and ability to adopt appropriate teaching strategies to meet these needs | * |  |
| 4. | A commitment to comprehensive education.  | * |  |